

Ref: TSEC/IQAC 2/2017-18

24/02/2018

Attention: IQAC members

The meeting of the Internal Quality Assurance Cell (IQAC) is scheduled at 11.30 am on Saturday, 24 February 2018 at the Institute premises.

Venue: Principal's Chamber.

IQAC members are requested to steer the meeting for the listed agenda.

Agenda

| ITEM | Agenda Point |
|-----------|---|
| Item No 1 | Minutes of first meeting held on 12/8/2017. |
| Item No 2 | Discussion on academic review. |
| Item No 3 | Discussion on stakeholder's feedback analysis. |
| Item No 4 | Discussion on enhancing industry institute interaction. |
| Item No 5 | Any other suggestion/ ideas |
| Item No 6 | Any other matter with the permission of the chair |

With kind regards,

Yours sincerely,

Dr. G.T. Thampi
(Chairperson, IQAC)

Copy to: Circulation among IQAC members

Minutes of the IQAC Meeting

With reference to Point No 1: Minutes of first meeting held on 12/08/2017 were read and approved.

With reference to Point No 2:

The IQAC coordinator initiated the discussion about Academic review process. The reports and grades of review were discussed for the semester ended on December 2017. The IQAC coordinator informed the members that the following FDP/Workshops were conducted in the institute:

- ISTE approved STTP on "Internet of Things and It's Applications" in July 2017.
- Workshop on IOT and Android applications in October 2017.
- Work shop for Students on "“Line Sizing/Pressure Drop Calculations/Pump Sizing in Process Engineering” and “Flare & Relief System in Oil & Gas Industry” in October 2017.
- ISTE approved STTP on “Programming with Python and R” in January 2018.

With reference to Point No 3:

Feedback on design and review of curriculum was taken from different stakeholders such as students, teachers, alumni and parents. In order to incorporate the stakeholder’s suggestions, it was decided that the institute would encourage faculty to participate in training programs to stay abreast with the current trends.

With reference to Point No 4:

In order to enhance Industry institute interaction, it was decided to form MOUs with good organizations. It was proposed to sign an MOU with Confederation of Indian Industry (CII) which is a non-government industry managed organization playing a proactive role in student development. It was also proposed to plan and steps to be taken to strengthen the Minor & Major Research Projects grants, Entrepreneurship Cell.

With reference to Point No 5: Any other suggestion/ ideas.

Committee has proposed to strengthen main library and increase the number of journals. Committee recommended to keep books related to higher studies GATE/GRE/TOEFL and CAT.

With reference to Point No 6: Any other matter with the permission of the chair.

End of the Minutes



(Prof. Gopal Pardesi)

Coordinator IQAC



(Dr. G. T. Thampi)

Principal and Chairperson, IQAC