

Ref: TSEC/IQAC 2/2019-20

17/02/2020

Attention: IQAC members

The meeting of the Internal Quality Assurance Cell (IQAC) is scheduled at 11.30 am on Saturday, 17th February 2020 at the Institute premises.

Venue: Principal's Chamber.

IQAC members are requested to steer the meeting for the listed agenda.

Agenda of Second IQAC MEETING:

ITEM	Agenda Point
Item No 1	Minutes of first meeting held on 19/08/2019.
Item No 2	Plan for work from home.
Item No 3	Conduction of periodic test.
Item No 4	Strategy to conduct theory exam.
Item No 5	Review of the work done during the academic year.
Item No 6	Anything with permission of chair.

Looking forward to meeting you,

With kind regards,

Yours sincerely,

Dr. G. T. Thampi
(Chairperson, IQAC)

Copy to: Circulation among IQAC members

IQAC Minutes of the Meeting

With reference to Point No 1:

Minutes of first meeting held on 18/08/2019 were read and approved.

With reference to Point No 2:

A plan was strategized to assign work during the “Work from Home” period so as to perpetuate teaching & learning process during these challenging times.

Various technological tools possible at remote location to continue teaching & the learning process in a more effective way were discussed.

E-Content of all subjects to be circulated amongst the student, a record of the same shall be documented and periodic quizzes to be conducted during this period to check well preparedness of the students.

With reference to Point No 3:

It was resolved to conduct periodic test 2 immediately after the college reopening and question bank shall be circulated amongst the students well in advance for preparedness in all the subjects.

Head of Department should send a message to all the student regarding the availability of teachers for clarification of doubts/solving queries related to the subject content.

With reference to Point No 4:

It was proposed to forward a letter to the Mumbai university for not delaying the University Exams and meticulous adoption of various technological tools adopted during “Work from Home” period to continue teaching & learning process.

With reference to Point No 5:

The IQAC coordinator informed the members that various FDP's/Workshops were conducted during the academic year. The following is the list of events organized in TSEC:

- International Conference on Efficacy of Software Tools for Mathematical Modelling in April 2019.
- PHP workshop in July 2019.
- TSEC Code storm Hackathon in September 2019.
- Machine Learning Workshop in January 2020.
- One Week ISTE Approved STTP on "Leveraging Digital content to build productive class room Engagement" in January 2020.
- Workshop on Machine Learning in February 2020.
- Technovation'20 was conducted in March 2020.

With reference to Point No 6:

Faculties were advised to submit various FDP/Research Grant Proposals to AICTE/DST or any other funding agency.

End of the Minutes: The meeting ended with vote of thanks to the chair.

(Prof. Gopal Pardesi)

Coordinator IQAC



(Dr. G. T. Thampi)

Principal and Chairperson, IQAC

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