

Ref: TSEC/IQAC-1/2020-21

20/07/2020

Attention: IQAC members

The meeting of the Internal Quality Assurance Cell (IQAC) is scheduled at 11.30 am on **20th July, 2020** at the Institute premises.

Venue: Principal's Office,

You are requested to attend the same without fail.

Agenda

ITEM	Agenda Point
Item No 1	Introduction of IQAC members by Chairperson
Item No 2	Opening words by Chairperson Dr. G.T. Thampi, Principal TSEC.
Item No 3	IQAC meeting pertaining prospective plan for 2020-21.
Item No 4	Any other suggestion/ ideas.
Item No 5	Any other matter with the permission of the chair.

Looking forward to meeting you,

With kind regards,

Yours sincerely,

Dr. G. T. Thampi
(Chairperson, IQAC)

Copy to: Circulation among IQAC members

IQAC Minutes of Meeting

The meeting of IQAC members of Thadomal Shahani Engineering College, Bandra, is held on Monday, 20th July, 2020 in the Principal's chamber at 11.30 am to discuss the agenda given in the circular. The following members were present.

Minutes of Meeting of first IQAC

With reference to Point No 1: The committee was constituted as per the guidelines for establishment and monitoring of the IQAC in college.

Member		Name	Position
Chairperson	1	Dr. G. T. Thampi	Principal
Co-ordinator IQAC	2	Prof. Gopal Pardesi	Associate Professor
Management Member	3	Mrs. Padma Shah	Management Member
Program Coordinators	4	Dr. Maniroja Edinburgh	Professor
	5	Prof. Arun Kulkarni	Associate Professor
	6	Prof. Anushree Gupta	Associate Professor
	7	Prof. Bhushan Jadhav	Assistant Professor
	8	Prof. Ritesh Kini	Assistant Professor
	9	Prof. Sachit Nalaskar	Assistant Professor
	10	Prof. Parseeda Nambisan	Assistant Professor
Administrative Officers	11	Mr. Vaqar Javed Hafiz	BMC Dept.
	12	Prof. Jayant Gadge	Dean Academics
	13	Prof. Sunil Gidwani	Training & Placement Officer
	14	Ms. Jyoti Pakale	Deputy Accountant
Nominee from local Society	15	Mr. Sanjay Kadam	Khar Police Station
Nominee from Employer	16	Mr. Gaurav Ghelani	Academic Relationship Manager-TCS
Nominee from Industries	17	Mr. Bhavin Bhansali	PorgIST Solutions LLP
Nominee from Stakeholders	18	Ms. Trupti Merchant	Parent
Nominee from Student	19	Mr. Vinit Soni	Student
Nominee from Alumni	20	Ms. Arti Dharmani	Alumni

With reference to Point No 2: Opening words by Chairperson and IQAC Coordinator.

Chairman discussed on the formation of IQAC cell at TSEC and responsibilities. The committee was constituted as per the guidelines for establishment and monitoring of the IQAC in the college.

With reference to Point No 3:

The plan for the 2020-21 was discussed in the meeting. The objectives considered under IQAC center of excellence for the session 2020-21 are as follows:

- It was resolved to give utmost importance to stake holder's satisfaction.
- It was decided to focus more on student centric learning.
- Strategize a plan to reenergize & improve the preparedness for upcoming academic year.
- Head of the Department of Electronics & Telecommunication Engineering, Computer Engineering, Information Technology, Biotechnology, Mathematics Section and Humanities & Science Section are expected to email a formal request to Principal for appointing regular/Adhoc faculties
- College shall align with AICTE/University academic calendar, whichever is earliest to start new Academic Year through online mode
- Initially theory classes shall be conducted through online mode for 6 weeks/8 weeks till first periodic test
- Every department is expected to assign one department coordinator which shall assist Dr. Jayant Gadge for enrolling students over Microsoft Team Platform
- Timetable shall be created & documented as per university norms/ circular, if any extra lectures engaged, that shall be document as content beyond syllabus
- Final Year Placement activities shall be given importance; department are expected to concede to last minute notifications from the Placement Authorities.

- Faculties are expected to be ready with e-content & carry out pre-processing, assuming that online lectures shall start mid-august.
- It was proposed to conduct FDP's/Workshops on disruptive technologies.

With reference to Point No 4: Any other suggestion/ ideas.

With reference to Point No 5: Any other matter with the permission of the chair.

End of the Minutes

(Prof. Gopal Pardesi)

Coordinator IQAC

(Dr. G. T. Thampi)

Principal and Chairperson, IQAC

PRINCIPAL
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