

# 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

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TSEC ENGINEERING COLLEGE THADOMAL SHAHANI ENGINEERING COLLEGE

## 6.1.2 The effective leadership is visible in various institutional practices such as decentralization and participative management

Sr. No.	File Description
1.	Statutory Committees:- Administrative and Academic Committees
2.	Sample Appointment Letter of Dean: Academic Affairs
3.	Sample Appointment Letter of Exam Controller
4.	Sample Appointment Letter of Coordinator: IQAC

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Dr. G. T. Thampi PRINCIPAL Thadomal Shahani Engineering College Bandra (W), Mumbai -400 050.



## **Administrative & Academic Committees**

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THADOMAL SHAHANI

#### **Decentralization & Participative Management**

#### **Administrative and Academic Committees** Decentralization & Participative Management ......1 1) 2) 3) 4) 5) 6) 7) 8) Internal Complaints Committee ......7 9) 12) 19) Induction/ Refresher Programme/ Orientation Programme / Workshops etc. for FE students13



### **Administrative and Academic Committees**

#### 1) Governing body

THADOMAL SHAHANI

Sr. No.	Name of the Member	Designation
1	Mr. Kishu Mansukhani	President, HSNC Board
2	Mr.Anil Harish	Immediate Past President, HSNC Board
3	Dr. Niranjan Hiranandani	Past President, HSNC Board
4	Mrs. Maya Shahani	Trustee, HSNC Board
5	Mr.Lal Chellaram	Trustee, HSNC Board
5	Prin. Dinesh Panjwani	Secretary, HSNC Board
6	Prof.Anand Patwardhan	Nominee of University
7	Secretary, Higher & Technical Education, Mantralaya, Mumbai	Nominee of State Government
8	Directorate of Technical Education,Mumbai	Nominee of State Government Industrialist/Technologist/Educationist from the Region
9	Dr. Ashwini Kunte	Professor ,TSEC
10	Mr. Chetan Agarwal	Assistant Professor, TSEC
11	Mrs. Padma Shah	Special Invitee, OSD ,HSNC Board
12	Mr. Rajkumar Nagpal	Special Invitee, General Manager, HSNC Board
13	Dr. G.T.Thampi	Member Secretary of Board of Governors & Principal

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#### 2) College Development Committee

(Constituted as per Maharashtra University Act 1994): Dealing with Academic and extracurricular matters of college and functions as per the Guidelines laid down by Maharashtra University Act 1994

Sr. No.	Name of the Member	Position
1.	Mr. Kishu Mansukhani	President ,Hyderabad (Sind) National Collegiate Board
2.	Mr.Anil Harish	Immediate Past President, Hyderabad (Sind) National Collegiate Board.
3.	Dr. Niranjan Hiranandani	Past President, Hyderabad (Sind) National Collegiate Board.
4.	Mrs. Maya Shahani	Trustee, Hyderabad (Sind) National Collegiate Board
5.	Mr. Hari Vasandani	Management Nominee
6.	Mr.Aman Baldia	Management Nominee (Alumni)
7.	Prin. Dinesh Panjwani	Secretary, Hyderabad (Sind) National Collegiate Board
8.	Prof. K.Y.Rajput	TSEC, Teaching Staff
9.	Prof.C.S.Kulkarni	TSEC, Teaching Staff
10.	Dr.Anupama Sawant	TSEC, Teaching Staff
11.	Mr.Ajay Khatpatal	TSEC, Non Teaching Staff
12.	Dr.Anita Kumari	HOD Chemical (Principal Nominee)
13.	Ms.Diksha Manwani	General Secretary- (2018-19)(Students' Council)
14.	Prof.Gopal Pardesi	IQAC Coordinator
15.	Mr.Rajkumar Nagpal	Special Invitee, General Manager, HSNCB

Dr. G. T. Thampi PRINCIPAL Thadomal Shahani Engineering College Bandra (W), Mumbai-400 050.

#### 3) Administrative Heads

THADOMAL SHAHANI

Administrative Heads		
Sr No	Position	Name
1	Controller of Examination	Dr. Mukesh Israni
		Mr. Chetan Agarwal
		Ms. Tasneem Mirza
2	Dean Academics	Dr. Jayant Gadge
3	Dean Admission	Dr. Jayant Gadge
4	Dean AICTE	Dr. Arun K Kulkarni
5	Dean Student Affairs	Dr. Arti Deshpande
6	Dean NBA	Ms. Anjali Malviya
7	Dean Research	Dr. Archana Patankar
8	Dean Revenue Generation	Ms. Monica G Tolani
9	IQAC Coordinator	Mr. Gopal Pardesi

#### 4) Departmental Heads

	Departmental Heads		
Sr No	Name	Department	
1	Dr.Ashwini Kunte	Electronics &	
		Telecommunication	
		Engineering	
2	Dr.Mita Bhowmick	Biomedical Engineering	
3	Dr.R.K.Pathak	Biotechnology	
4	Dr.Tanuja Sarode	Computer Engineering	
5	Dr.Madhuri Rao	Information Technology	
6	Dr. Elizabeth Biju Joseph	Chemical Engineering	
7.	Dr. Maniroja Edinburgh	Artificial Intelligence & Data Science	



### 5) Academic Advisory Body

THADOMAL SHAHANI

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Academic Advisory Body		
Sr. No	Name	
1	Dr. G.T.Thampi	Principal
2	Prof. Jayant Gadge	Convener
3	Dr. Ashwini Kunte	Member
4	Dr. Mita Bhowmick	Member
5	Dr. Mani Roja M	Member
6	Dr. Madhuri Rao	Member
7	Dr. Tanuja Sarode	Member
8	Dr. R.K.Pathak	Member
9	Dr. Archana Patankar	Member
10	Prof. Anjali Malviya	Member
11	Prof. Nita Mehta	Member
12	Dr. Mukesh Israni	Member
13	Prof. Sharmila Barve	Member
14	Prof. Sunil Gidwani	Member
15	Dr. Arti Deshpande	Member
16	Prof. Gopal Pardesi	Member
17	Prof. Poonam Soni	Member
18	Prof. Monica Tolani	Member
19	Mr. Chetan Agarwal	Member
20	Ms. Tasneem Mirza	Member



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21	Prof. Praseeda Nambisan	Member
22	Dr. Shilpa Verma	Member
23	Dr. Bhushan Jadhav	Member
24	Dr. Arun Kulkarni	Member
25	Dr. Elizabeth Jospeh	Member

#### 6) Staff Co-ordination Committee

	Staff Co-ordination Committee		
Sr. No	Name		
1.	Dr. G.T.Thampi	Convener	
2.	Dr. Ashwini Kunte	Member	
3.	Dr. Mita Bhowmick	Member	
4.	Dr. Mani Roja M	Member	
5.	Dr.Tanuja Sarode	Member	
6.	Dr.Madhuri Rao	Member	
7.	DrAnita Kumari	Member	
8.	Dr. Mansha Kotwani	Member	

#### 7) Students Grievance Redressal Committee (GRC)

Students Grievance Redressal Committee (GRC) at College Level		
Sr. No	Name	Position
1	Dr.Mita Bhowmick	Convener
2	Dr.Ashwini Kunte	Member
3	Mr.Jayant Gadge	Member
4	Mr.Arun Kulkarni	Member



#### THADOMAL SHAHANI TSEC ENGINEERING COLLEGE THADOMAL SHAHANI ENGINEERING COLLEGE

5	Dr.Sadhana Purohit	Member
6	Mrs.Mudita Dixit	Member
7	Mr.Manohar Chandwani	Member
8	Mrs.Mandakani Bodhare	Member

#### 8) Internal Complaints Committee

	Internal Complaints Committee			
Sr No	Name	Position		
1	Dr. Sadhan Purohit	Convener		
2	Ms. Anjali Kirkire	Member		
3	Dr. Elizabeth Jospeh	Member		
4	Ms. Mandakini Bodhare	Member		
5	Ms. Harsha Bhombe	Member		
6	Ms. Sanober Shaikh	Member		
7	Ms. Aditi Bagul	Member		
8	Ms. Vanita Pandey	Member		

#### 9) SC/ST prevention of atrocities Committee

Sr.NoNamePosition1Mr. Jayant GadgeConvener2Dr. Mita BhowmickMember3Dr. Sadhana PurohitMember		SC/ST prevention of atrocities Committee		
2 Dr. Mita Bhowmick Member   3 Dr. Sadhana Purohit Member	Sr.No	Name	Position	
3 Dr. Sadhana Purohit Member	1	Mr. Jayant Gadge	Convener	
	2	Dr. Mita Bhowmick	Member	
A Dr. Ashrvini Kvints Mamhar	3	Dr. Sadhana Purohit	Member	
4 Dr. Ashwini Kunie Member	4	Dr. Ashwini Kunte	Member	



#### THADOMAL SHAHANI TSEC ENGINEERING COLLEGE THADOMAL SHAHANI ENGINEERING COLLEGE

5	Mr. C.S.Kulkarni	Member
6	Mr. Arun Kulkarni	Member
7	Mr. Manohar Chandwani	Member
8	Mrs. Mandakani Bodhare	Member
9.	Mr. M.R.Dhimate	Member

#### **10) Training & Placement Officers**

Training & Placement Officers		
Sr. No	Name	
1.	Prof. Sunil Gidwani	
2.	Prof. Mudita Dixit	
3.	Prof. Deepak Pawar	

#### 11) Placement Advisory Committee

	Placement Advisory Committee		
Sr. No	Name		
1.	Dr. G.T.Thampi	Convener	
2.	Dr. Mani Roja M	Member	
3.	Ms. Anjali Malviya	Member	
4.	Mr. Jayant Gadge	Member	
5.	Ms. Nita Mehta	Member	
6	Ms. Monica Tolani	Member	

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#### 12) Faculty In-Charges of Societies

THADOMAL SHAHANI

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		Faculty In-Charges of S		
Sr. No Society		Name	Department	
1.	NSS	Mr.Sachit Nalaskar	Mechanics Section	
2.	Codecell	Prof.Tasneem Mirza	Computer Department	
2.		Prof.Kumkum Saxena	/IT Department	
3.	Rotaract	Prof.Mahesh Rao	Mechanics Section	
4.	ISTE	Prof.Uttara Bhatt	EXTC Department	
		Prof.Anushree Gupta		
		Dr.Madhuri Rao	IT Department	
5	Codestorm	Prof Sanober Shaikh	IT Department	
		Prof.Chetan Agarwal	IT Department	
6	CSI	Dr.Archana Patankar	Computer Department	
7	Iiche	Prof.Prasad Parulakr	Chemical Department	
8	IEI	Prof.Kiran Ghadyalji	Mechanics Section	
9	MIC	Dr.G.T.Thampi	Principal	
9 MIC		Prof. Monica Tolani	IT Department	
10	IETE	Dr.Tanuja Sarode	Computer Department	
11	Ecell	Prof.Mudita Dixit	Mechanics Section	
12	Digital	Dr. Mani Roja	EXTC & AI&DS Department	
	Diary	Dr. Arti Deshpande	Computer Department	
		Prof. Monica Tolani	IT Department	
12	Alumni	Prof.Tasneem Mirza	Computer Department	
13	Association	Prof.Kumkum Saxena	IT Department	
14	MAD	Prof.Shachi Natu	IT Department	
	MAD	Prof.Darakshan Khan	Computer Department	

Dr. G. T. Thampi PRINCIPAL Thadomal Shahani Engineering College Bandra (W), Mumbai-400 050.

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### 13) Departmental Internship Coordinators

THADOMAL SHAHANI

	Departmental Internship Coordinators		
Sr. No	Name	Department	
1	Prof.Shanthi Therese	IT Department	
2	Prof.Shachi Natu	IT Department	
3.	Prof.Sakshi Surve	Computer Department	
4.	Prof.Seema Kolkur	Computer Department	
5.	Dr.Elizabeth Jospeh	Chemical Department	
6.	Dr.Ramesh Bandhe	Chemical Department	
7.	Prof.Uttara Bhatt	EXTC Department	
8.	Prof.Anushree Gupta	EXTC Department	
9.	Prof.Mudita Dixit	Biotechnology/Biomedical Department	

#### 14) Time Table Committee

Time Table Committee		
Sr No	Name	Designation
1	Dr. Mani Roja M	In charge
2	Prof. Bharati Ingale	Biomedical
3	Prof. Trupti Dharmarao	Chemical
4	Prof. Praseeda N	Biotech
5	Prof. Shanti Therese	IT
6	Prof. Sonal Shroff	Computers

### 15) Anti-Ragging Committee

THADOMAL SHAHANI

ANTI RAGGING COMMITTEE			
Sr.	Name	Designation	
No			
1	Dr. G. T.Thampi	Principal	
2	Dr. Ashwini Kunte	HOD - EXTC	
3	Dr. Mita Bhowmick	HOD – Biomedical	
4	Dr. Anita Kumari	HOD – Chemical	
5	Dr. R K Pathak	HOD – Biotech	
6	Dr. Madhuri Rao	HOD – IT	
7	Dr. Tanuja Sarode	HOD – Computers	
8	Prof. C. S. Kulkarni	FE Co-ordinator	
9	Dr. M. Maniroja	Dean Student Affairs	
10	Prof. Sharmila Barve	Exam Controller	
11	Prof. Jayant Gadge	Dean Academic Affairs	
12	Dr. Archana Patankar	Dean Research	
13	Prof. Anjali Malviya	Dean NBA	
14	Prof. Gopal Pardesi	IQAC Coordinator	
15	Prof. Sunil Gidwani	Dean AICTE, TPO	
16	Prof. Mudita Dixit	ТРО	
17	Mr. Manohar Chandwani	Registrar	

#### 16) Anti-Ragging Squad

ANTI RAGGING SQUAD			
Sr. No	Name	Department	
1	Prof. Sunil Gidwani	Dean AICTE, TPO	
2.	Prof. Jayant Gadge	Computer	HI ENGINE

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3.	Prof. Kiran Ghadyalji	Mechanical
4.	Prof. Dhananjay Theckedath	Biomedical
5.	Prof. Iqbal Husain	Mechanical
6.	Prof. Prasad Parulekar	Chemical
7.	Dr. Nitin Pereira	Biotech
8.	Prof. Mukesh Israni	I.T
9.	Prof. Amit Hatekar	EXTC

#### 17) TSEC Student Counselor

	TSEC STUDENT COUNSELOR		
Sr. No	Name	Department	
1	Prof. Anjali Kirkire	Chemistry	
2.	Prof. Vandana Kadam	Chemistry	
3.	Dr. Mita Bhowmick	Biomedical	
4.	Prof. Anushree Gupta	EXTC	
5.	Prof. Medha Somalwar	EXTC	
6.	Prof. Nita Mehta	Chemical	
7.	Prof. Anjali Malviya	IT	
8.	Prof. Praseeda Nambisan	Biotechnology	
9.	Prof. Tasneem Mirza	Computer	

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#### 18) Industry Institute Partnership Cell (IIPC)

THADOMAL SHAHANI

	IIPC		
Sr. No	Name	Department	
1	Dr. Gauri Shukla	(Coordinator), Biomedical Engg.	
2.	Dr. Maniroja E	EXTC Engg.	
3.	Prof. Sunil Gidwani	ТРО	
4.	Prof. Nita Mehta	Chemical Engg.	
5.	Prof. Mukesh Israni	IT	
6.	Dr. Arti Deshpande	Computer Engg	
7.	Dr. Darshan Ingle	IT	
8.	Prof. Monica Tolani	IT	

## 19) Induction/ Refresher Programme/ Orientation Programme / Workshops etc. for FE students

Induction/ Refresher/Orientation Programme for FE students		
Sr. No	Name	Department
1	Prof. Mudita Dixit	(Coordinator), TPO





# Sample Appointment Letter Dean Academic Affairs



#### Ref.: TSEC/Appt./Accad./16/425

Date: 26/09/2016

THADOMAL SHAH

Mr. Jayant Gadge, Associate Professor,

Associate Professor,

Computer Engineering,

Thadomal Shahani Engineering College, Bandra (West), Mumbai – 400 050.

Sub: Appointment of Dean "Academic Affairs".

Dear Sir,

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HYDERABAD (SIND) MAL COLLEGIATE BOARD

> We have pleasure in appointing as you as Dean "Academic Affairs" of the Thadomal Shahani Engineering College. You are assigned the role to democratize teaching learning process juxtaposing your experience.

> > 17

Thank you,

(Dr. G. T. Thampi) Principal

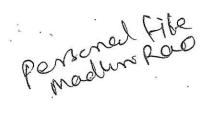
Ccpy to: i) Mr. C. S. Kulkarni ii) All HOD's Viii) Personal File





# Sample Appointment Letter Exam Controller





#### Ref.: TSEC/FSMPR/16/ U83

17/10/2016.

Dr. (Mrs) Madhuri P. Rao Head of department of Information Technology Thadomal Shahani Engg. College Bandra (W), Mumbai – 400 050.

Reg.: Additional charge of Examination Section.

Dear Madam

As discussed with you, we have pleasure to appoint you as Joint Examination Incharge of the college with immediate effect, you shall be paid an honorarium of Rs. 6,000/- (Rupees Six Thousand only) per month.

We are thankful to you for your co-operation & co-ordination.

Thank You.

For Thadomal Shahani Engg. College.

(Dr. G. T. Thampi) PRINCIPAL.

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Cc: a) Mrs. Sharmila R. Barve – Examination Incharge

- b) /Personal file of Dr. (Mrs) Madhuri P. Rog.
- c) The Registrar, TSEC.
- d) Accounts Section.





14/10/2013.

## THADOMAL SHAHANI ENGINEERING COLLEGE

Ref.: TSEC/EXW/13/3433

To, Mrs. Madhuri Rao, Associate Professor, (I.T. Department) Thadomal Shahani Engg. College, Bandra, Mumbai – 400 050.

Reg.: Additional charge of Examinations Section.

Dear Madam,

As discussed with you, we are glad to appoint you as Professor Incharge of examination section with effect from 15<sup>th</sup> Oct,2013.

You are requested to take help from Dr. Ashwini Kunte, Vice Principal in all matters concerned with examinations work.

Thanking you,

Yours faithfully,

(Dr. G. T. Thampi) PRINCIPAL.

Copy to : a) Dr. Ashwini S. Kunte, Vice Principal, TSEC.

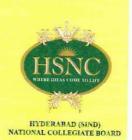
- b) pr. S. Hariharan, Exams. Section.
- c)/Personal file/Service of Mrs. M. Rao.
- d) Account Section.

T. Thampi PRINCIPAL Shahani Engineering College idra (W), Mumbai-400 050.



# Sample Appointment Letter IQAC Coordinator





THADOMAL SHAHANI TSEC

## THADOMAL SHAHANI ENGINEERING COLLEGE

TSEC /AQAC/2017/543

Date: 03/07/2017

To, Mr. Gopal Pardesi, Associate Professor, (Information Technology) Thadomal Shahani Eng. College, Bandra, Mumbai – 400050.

Dear Sir

As Discussed, you are hereby appointed as Co-ordinator, Internal Quality Assurance Committee of the college.

Thank you for your co-operation and co-ordination.

For Thadomal Shahani Engg. College

(Dr. G.T. Thampi) Principal

Cc: Copy to Personal file - Mr. Gopal Pardesi

