1.1.1 **The Institution ensures effective curriculum delivery through a well-planned and documented process**

Department

Academic Advisory

Committee

Minutes of Meeting

Department of Artificial Intelligence and Data Science

Department Advisory Committee

The Department Advisory Committee Meeting of Artificial Intelligence and Data Science Department, Thadomal Shahani Engineering College has been convened as per schedule below.

Date: 01st June 2024

Time: 11:30 am

Venue: Hybrid Mode

Agenda:

1. Approving the minutes of the last meeting conducted on 04th March 2023.
2. Discussing about the progress of the department and other departmental activities
3. Any other item with permission of Chair

Kindly make it convenient to attend the meeting.

With best regards,

Dr. G. T. Thampi
(Chairman, DAC)
Principal, TSEC

Department of Artificial Intelligence & Data Science

Minutes of Meeting of the Artificial Intelligence & Data Science Department Advisory Committee (AI&DS-DAC), held on 01st June 2024

The Artificial Intelligence & Data Science Department Advisory Committee meeting was held on 01st June at 11:30 am, in Room No: 104 with some members offline and some members joined meeting online through Zoom Platform. The meeting was chaired by Dr. G. T. Thampi.

1. Dr. Madhuri Rao, Head of AI & DS Department, introduced all the members and briefed the agenda of the meeting.

2. The meeting began with the approval of the minutes from the last meeting conducted.

3. The Head of the Department (HoD) gave a presentation on the progress of the department and its various activities. The presentation highlighted recent accomplishments, including successful projects, awards, and recognitions received by the department, faculty, and students.

4. Plans for upcoming departmental events, including conferences, guest lectures, and student activities aimed at fostering a vibrant academic environment, were outlined.

5. Principal Dr. G. T. Thampi discussed that department could focus on organizing workshops, conferences and seminars to further enrich the department's offerings.

6. AI & DS DAC members were asked to express their views and feedback.

7. The meeting concluded with the Chair expressing gratitude to all members for their active participation and insightful contributions.

Dr. G. T. Thampi
(Chairman, DAC)
Principal, TSEC

Dr. Madhuri Rao
(Convenor, DAC)
Head of Department- AI & DS

Date: 01st June 2024

Department of Artificial Intelligence and Data Science

Department Advisory Committee

Meeting Attendance

Sr. No.	Name	Position	Signature
1.	Dr. G. T. Thampi	Principal & Chairman	
2.	Dr. Madhuri Rao	Professor, Head of Department & Convenor	
3.	Dr. Mita Bhowmick	Professor	
4.	Dr. Bhushan Jadhav	Assistant Professor	
5.	Prof. Sanober Shaikh	Assistant Professor	
6.	Prof. Navin Vaswani	Assistant Professor	
7.	Dr. Himani Deshpande	Assistant Professor	
8.	Prof. Monica Tolani	Assistant Professor	
9.	Dr. Gopal Pardesi	IQAC Coordinator	
10.	Mr. Ankit Patel	Industry Expert	Online
11.	Mr. Deepak Wadhwani	Alumni(Computer)/ Industry Expert	Online
12.	Mr. Rohit Bundelkhandi	Parent	Online
13.	Ms. Khushi Ruparel	Student	Online
14.	Mr. Shrey Shah	Student	

Dr. G. T. Thampi
(Chairman, DAC)
Principal, TSEC

Dr. Madhuri Rao
(Convenor, DAC)
Head of Department- AI & DS

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Thadomal Shahani Engineering College

Electronics & Telecommunication Engineering Department

NOTICE

Date: 5th February 2024

To,

All members,

Department Advisory Board (E&TC) Dept.

Sir/Madam,

A meeting of the Department Advisory Board (E&TC) will be held on Saturday 17th February 2024 at 11.00 A.M. in Room No. 103. All are requested to attend the meeting.

Agenda:

1. Welcome address.
2. To read & approve the minutes of the online Department Advisory Board (E&TC) meeting held on 4th March 2023.
3. Redefining PEO, Vision & Mission of the department.
4. Placement of the students at the department level.
5. Matters arising out of the minutes.
6. Any other matter with permission of the chair.
7. Vote of thanks.

(Dr. G. T. Thampi)
Principal, Convener-DAB (E&TC)

(Dr. Maniroja Edinburgh)
HOD- E&TC

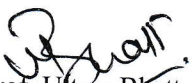(Prof. Uttara Bhatt)
Secretary- DAB (E&TC)

Minutes of Department Advisory Board (E&TC) meeting held on 17th February 2024

A meeting of the Department Advisory Board (E&TC) members held on 17th February 2024 at 11 AM in Room No. 103. Convener Principal Dr. G.T. Thampi presided the meeting. HOD-E&TC Dr. Maniroja Edinburgh welcomed Principal Dr. G.T. Thampi, Dr. Ashwini Kunte, Prof. Uttara Bhatt, Prof. Anuradha Rao, Prof. Bharati Ingale, Industry Expert Mr. Himanshu Panjabi, Student representatives Mr. Tejas Wakdikar and Mr. Arpit Mishra to the meeting.

The following points were discussed in the meeting.

1. Minutes of the meeting held on 4th March 2023 was read by Secretary and approved unanimously.
2. The principle congratulated the HOD and the department for getting accredited for 3 years.
3. As per the feedback given by the NBA committee the vision, mission, POs and PSOs of the department needed to be revised. The process of revising the vision mission was discussed amongst the stakeholders and it was suggested that the PAC committee would take measures to revise the vision and mission of the department.
4. As per the suggestion given by the committee members, keeping the importance of semiconductor industry, the department has decided to offer industry oriented elective subjects like Efficient algorithm for DSP architecture in semester 7 & System on chip for the 8th semester E&TC students.
5. As per the suggestion given by NBA committee, vision & mission of the department were discussed amongst the stake holders present in the meeting.
6. E&TC department has started conducting "Robotics workshop". The upcoming workshop is scheduled on 16th March 2024.
7. As per the suggestion by Shaun Almeida in the previous DAB meeting, to make students more aware about the research, the students are more motivated to publish their mini project work of 3rd year as well as major project of the final year at the local technical journal.
8. HOD E&TC, Dr. Mani Roja informed that 20 new computers were purchased for the department.
9. With the permission of chair, Shravan Kondup and Bhalchandra Rana as two new student members and Mr. Bhavesh Madnani as industry expert are added to the DAB committee. Mrs. Aditi Sheth and Dr. Parul Shah shall be relieved from the DAB committee.

The meeting ended with the vote of thanks to the Chair and members.

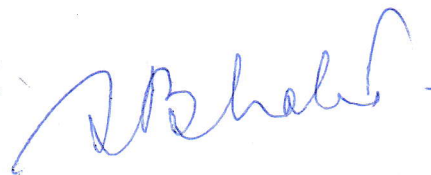Prof. Uttara Bhatt
Secretary – DAB (E&TC)

Dr. G. T Thampi
Convener DAB (E&TC) & Principal-TSEC.

Read and approved the minutes of DAB meeting dated 4th March 2023.

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Date: 12th August 2023

NOTICE

Department of Information Technology
Department Advisory Committee
and
Program Assessment committee

A meeting of members of DAC & PAC committee of IT department will be held on 14.08.23 at 2.00 PM in Room No 104. You are expected to kindly attend the meeting.

Agenda of the Meeting:

1. Introduction of the members of Department Advisory Committee & Program Assessment Committee by Dr.Mukesh Israni , HOD , IT

2. Welcome address by Principal, Dr. G T Thampi

3. Reporting of the remarks made by the member of NBA committee while on visit to the department

4. Monitoring the achievements of Course Outcomes (COs), Program Outcomes (POs), and Program Specific Outcomes (PSOs) and suggesting the improvement in the mapping process. Encouraging faculties to improve the attainment through various activities like attending workshops,FDPs, developing projects, consultancy, paper publications in Scopus journals and engaging in research activities.

5. Evaluating overall program effectiveness and proposing necessary changes.

6. Preparing reports on program activities, progress, and suggesting the plan of action for improving the status of the program of IT.

7. Plan of action for motivating students to participate in various competitions like coding, Hackathons, project expos, paper publications, and participating in internships etc.

8. Discussion on Gap analysis of R2019 syllabus of IT Program and subsequent plan of action.

9. Any other issue by the permission of the Chairman.
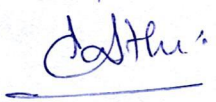
Chairman
Dr. G.T.Thampi
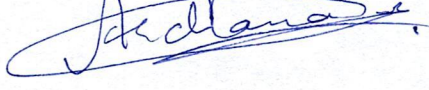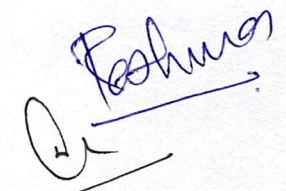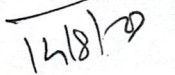
cc to:

Dr.Mukesh Israni
Dr. Shanthi Therese
Dr.Arun Kulkarni
Ms.Archana Kale
Ms.Anjali Malviya
MS. Kumkum Saxena
Dr.Shachi Natu
Ms.Reshma Malik
Ms. Ritu Advani
Mr. Gaurang Mohite
Mr. Jason D'souza
Ms. Ekta Shah

Signature for PAC

Meeting on 14/08/23.

Department of I.T.   sign

1. Dr. G. T. Thampi — chairman.

2. Dr. M. T. Israni   —

3. Dr. Shanthi Therese S.   —

4.   Anjali Malviya

5. Archana Kale

6. Kumkum Saxena

7. Reshma Malik

8 Aars Khan

14/8/20

AGGENDA :

1. Welcome of Principal and IQAC co-ordinator and Introduction by HoD IT

2. Reading of the minutes of previous meeting by Departmental Co-ordinator- Dr. Kumkum Saxena

3. Reading the Budget for the Year 2024-2025 and seeking approval for the same.

4. Reporting of Departmental activities for the year 2023-24.

5. Reporting of data of Internship for the current year

6. Initiatives taken and suggestions for improving placement

6. Any other discussion with the permission of the chair

THADOMAL SHAHANI ENGINEERING COLLEGE

DEPARTMENT OF INFORMATION TECHNOLOGY
Program Assessment Committee (PAC)
MINUTES OF MEETING

Date: 14th August 2023   **Time:** 02.00 pm   **Room No. :** 104

Chairman: Dr. G T Thampi   **Convener:** Dr. Mukesh Israni

In Attendance:

Dr. G T Thampi	Dr. Mukesh Israni	Dr. Shanthi Therese	Dr. Arun Kulkarni
Prof. Archana Kale	Prof. Anjali Malviya	Prof. Kumkum Saxena	Prof. Reshma Malik
Jeason D'souza (Current Student)	Ritu Advani (Industry Expert)	Ekta Shah (Alumni)	Gaurang Mohite (Alumni)

Absentee:

Dr. Shachi Natu

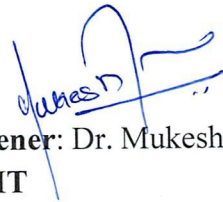### The following consensuses arrived at the meeting:

1. Dr. Mukesh Israni HOD IT, welcomed all the PAC members.
2. Principal Dr. G T Thampi sir gave the introductory speech about importance of Program Assessment Committee and its responsibilities.
3. Principal Sir insisted department to take initiative in renaming Department of Information Technology aligned with emerging IT Industry.
4. Principal Sir has also emphasized on creating ambience and ecosystem for the students.
5. Principal sir also informed about the department allocated fund up to 2 lacs) for organizing Industry collaborated Teaching learning process and other activities to make the students ready for Industry.

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6. Dr. Shanti Therese briefed the performance of Department during NBA visit under various criteria. Subsequent to the criteria evaluation Principal Sir has insisted department faculty meeting to facilitate the understanding of Vision, Mission, CO –PO-PSO. Revised PSOs will be effective from AY2022-23 for all courses.

7. Principal Sir has also advised to submit the MODROB proposal at the earliest.

8. Department has sanctioned the GPU Systems and also advised to procure the IOT kits.

9. Principal Sir has also suggested to use Mini Project to cover the content beyond syllabus.

10. Principal address the Gap Analysis Procedure to all and asked to complete the documentation for the same.

Chairman: Dr. G T Thampi
Principal

Convener: Dr. Mukesh Israni
HoD-IT

Signature for DAC

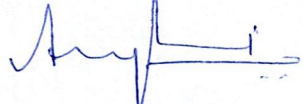Meeting on 14/08/23

Department of I.T.   Sign.
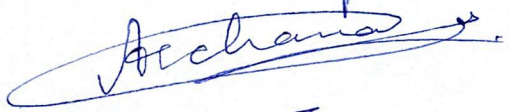
1. Dr. G. T. Thampi   Chairman —

2. Dr. M. T. Israni   —
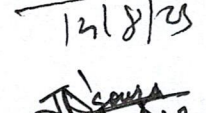
3. Dr. Shanthi Therese S.   —

4. Anjali Mahiya   —

5. Archana Kale

6. Kumkum Saxena

7. Aarav Khan

8. Jason D'souza

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Date: 16th August 2023

<u>Department of Information Technology</u>
Minutes of meeting
Department Advisory Committee

A meeting of members of DAC & PAC committee of IT department was held on 14.08.23 at 2.00 PM in Room No 104. You are expected to kindly attend the meeting.

1. All members were Introduced by Dr. Mukesh Israni, HOD, IT
2. Welcome address by Principal, Dr. G T Thampi
3. The HoD read out the remarks made by the member of NBA committee while on visit to the department and feedback was taken to how to implement the corrective action.
4. The committee acknowledged the achievements of Course Outcomes (COs), Program Outcomes (POs), and Program Specific Outcomes (PSOs) and suggested further improvement in the mapping process by conducting PAC meetings with all the subject in charges and encourage faculties to improve the attainment through various activities like attending workshops, FDPs, developing projects, consultancy, paper publications in Scopus journals and engaging in research activities.
5. Prepare an Action Taken Report on Gap Analysis.
6. Consensus was reached on preparing reports on program activities, progress, and suggesting the plan of action for improving the status of the program of IT.
7. Chairman also suggested the teachers to discuss if any change in name of Department of IT is needed.

Convener
Dr. Mukesh T israni

Date: 17·08·2023

CO-PO-PSO
Mapping process.
Mukesh Iseani HoD.

Dr. Shanthi Therese S.

1.

2. Anjali M.

3. Arun Kulkarni

4. Gopal Pardesi

5. Reshma Malik

6. Sheetal Gondal

7. Sanober Shaikh

8. Geeta Karande.

9. Chetan Agarwal.

10. Sanjay Kumar Pandey

11 Nagaveni Hebbar

NOTICE

Department of Information Technology
Program Assessment committee
(A.Y 2023-24)

A meeting of members of PAC committee of IT department will be held on 24.10.23 at 10.45 AM in online mode. You are requested to kindly attend the meeting.

Agenda of the Meeting:
Agenda for Program Advisory Committee Meeting:

1. Welcome and Introduction by Dr. Mukesh Israni, HOD IT.
2. Review of Previous Meeting Minutes by Dr. Shanthi Therse, Department Coordinator.
3. Revisiting Mission Statements
   Open discussion about the current mission and its alignment with current program
   activities.
4. Gap analysis of R19 syllabus and submission to university.
5. Other discussions with the permission by chairman of PAC

Chairman
Dr. G.T.Thampi

cc to:

Dr.Mukesh Israni
Dr. Shanthi Therese
Dr.Arun Kulkarni
Ms.Archana Kale
Ms.Anjali Malviya
MS. Kumkum Saxena
Dr.Shachi Natu
Ms.Reshma Malik

Date: Tuesday, 24October,2023   **Time:** 11:00 am   **Mode :** Online

Convener: Dr. Mukesh Israni

In Attendance:

Dr. G T Thampi (Chaiman)	Dr. Mukesh Israni	Dr. Shanthi Therese	Dr. Arun Kulkarni
Prof. Archana Kale	Prof. Anjali Malviya	Dr.Gopal Pardesi	Prof. Kumkum Saxena
Prof.Geeta Karande	Prof.Nagveni Hebber	Prof.Chetan Agarwal	Prof.Reshma Malik
Prof. Sanjay Kumar Pandey	Prof. Sunita Rathod	Dr.Nikhilesh Joshi	Dr. Sachi Natu
Prof.Sanobar Shaikh	Prof.Sheetal Gondal		

Absentee: Prof.Sampada Pinge, Dr.Darshan Ingle, Prof.Anuradha Mistry

The following consensuses arrived at the meeting:

1. Dr.Mukesh Israni has welcome all the PAC members, department faculty and then reviewed the agenda.

2. Dr.Shanthi Therese presented the Previous PAC meeting minutes of meeting and briefed of various departmental activities.

3. Dr.G.T.Thampi amended the vision statement of Department of Information Technology as "Department should evolve to create a system in place to integrate emerging and nascent technology in continuous basis to prepare pupil to be prepared for IT solution services market place".

4. Dr.G.T.Thampi sir has also revisited the Mission statements of the department

suggested the changes and incorporated few statements into mission as: Making project based **teaching**-learning as a pervasive pedagogy.

5. Every day discourse shall inculcate **culture of research** and create IPR in terms of process and product patents, by understanding various markets and cultures.

6. Initiating students to develop in competency in Generative AI and its multitude use cases.

7. Initiating pupil to build intelligence to IT systems through mini projects leveraging natural language processing, machine learning and deep learning.

8. Organizing seminars and short term training programs exposing pupils to evolving various functional areas use cases of digital technology.

9. Dr.G.T.Thampi sir emphasize that Vision and Mission should be clear with all faculties also endorse to discuss with TE /BE students in classroom and take serious effects to understand them.

10. Dr.Mukesh Israni presented the GAP Analysis document to be sent to the university. Principal sir recommended to write the justification for the same Dr.G.T.Thampi sir has advised to write a separate letter the university for removing PCPF and introducing a new IT subjects. Also suggested the HOD to revisit all the courses in a curriculum and write a letter to university about avoiding the redundant topic and introduce new emerging subjects.

11. Dr.G.T Thampi has suggested few options for renaming department of Information Technology and advised to have brainstorming meeting for the same.

12. Dr.Shanthi Therese has put forward the point regarding internship credits in the curriculum.

13. Dr.Shanthi Therese proposed the vote of thanks to Dr.G.T.Thampi and all the attendees.

Chairman

Dr. G.T.Thampi

To,
The Principal,
Thadomal Shahani Engineering College
Bandra(West), Mumbai 400050
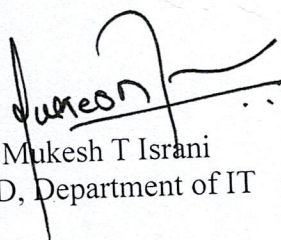
Sub: Request for approval of Department Budget.

Respected Sir

Listed below are the Key Components of the proposed Budget for Department of Information Technology for the academic year 2023-24

Sr. No	Name of Components	Brand/Configuration	Quantity	Price per Unit(RS)	Total Cost(RS)
1	Desktop	I7 and I5 Configurations	20	1,10,000	22,00,000.00
2	Chairs	Computer Chair with steel base	50	3000	1,50,000.00
3	SmartBoard	Interactive Board	02	86000	1,72,000.00
4	Routers	Tp Link	03	1900	5,700.00
5	False Ceiling	Labs 902,906	02	75000	1,50,000.00
6	Printer	HP 1020 Plus	02	11500	23,000.00
				Grand Total	27,00,700.00

Requesting you to review the above mentioned Budget proposal and consider approval for the same.

Thanking you and Regards

Dr. Mukesh T Israni
HoD, Department of IT